



MEETING NOTICE (MGL Chapter 30A, Sections 18-25)

**COMMITTEE OR
CONVENING BODY:** Cemetery Commission

MEETING PLACE: Cemetery Office, 161 Main Street, Groveland

**DATE & TIME OF
MEETING:** Tuesday, September 13, 2016 @ 8:30 a.m.

AGENDA ITEMS:

- 1.) Accept minutes of previous meeting. Vote will be taken.
- 2.) Cemetery Superintendent report.
 - a. Lot Request Report
 - b. Burial Report (Black Book)
 - c. Sale of Lots and Services Report
 - d. Work Order Report
 - e. Maintenance Schedule
 - f. Other
- 3.) Cemetery Commissioner concerns.
 - a. FY17 Budget Status
 - b. FY18 Budget Request
 - c. FY18 Capital Improvement Request
 - d. Action Plan
 - e. Looking Ahead
 - f. Other
- 4.) Discuss Riverview Cemetery Security Strategy
- 5.) Schedule next meeting. Vote will be taken
- 6.) Adjournment. Vote will be taken

TOWN OF GROVELAND
2016 SEP -8 PM 2:00
TOWN CLERK
RECEIVED/POSTED

Signed: _____

Debra A. Stewart

Date: _____

9/8/2016